Reg Charity No: A0038152Y
ABN: 18 481 494 399
1 Douro St, North Geelong VIC 3215
Phone No. 5221 9211
Email. admin@pcsforkids.com.au

www.pcsforkids.com.au

Office Use Only
Laptop Desktop

Build No.

Computers for Children in Need - Educational Assistance Program Application Form

Applications must be made by a Support Organisation or School on behalf of the child/family.

Applicant Information

Name of Parent/Carer: **Date:**

Must have Pension or Health Care Card (Send copy with application) **Expiry Date:**

If there are sufficient computers available then we will consider approving two per family.

	Child 1	Child 2 (if applicable)
Name of Child		
Age of Child		
Suburb or Town where child lives		
School attended		
School Year Level		

Referee Information – Support Organisation or School

Referring Organisation:

Contact in Organisation:

Business Address:

Referee Phone No: **Email:**

Referee verifies that the applicant's information is correct.

- Attach a **photocopy** of applicant's Pension Card or Health Care Card showing child's name.
- Attach an official letter explaining why you believe the child is eligible for a free computer.
- Email this application form, the official letter and copy of card to admin@pcsforkids.com.au

Applicant Signature: **Referee Signature:**

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Available Computers

The computers available are subject to change without notice. We will provide the most suitable system according to what we have available at the time of the application. The computer will usually be a laptop but let us know if a desktop is more suitable.

The computers provided are suitable for general schoolwork including creating reports, presentations, documents and spreadsheets. Computers are internet ready via broadband connection.

The operating system will be the latest Windows version. Software installed includes Anti-virus protection and Open Office (a free application similar to MS Office).

Computers provided under this program are refurbished devices for school age children under 18 years old only where family circumstances prevent the purchase of a computer. Alternatively refurbished computers are available for purchase from PCs for Kids at very reasonable prices.

PCs for Kids depends on organisations and individuals donating computers to us that are suitable for this program. So the waiting period can be up to 3 months but all effort is made to supply within 4 weeks.

Communication about Application

The referring organization makes the application on behalf of the child/family.

PCs for Kids Management decides if the application is approved or not. Every effort is made to provide the available computers to the most needy children first.

Communication about the application is to the referring organisation, not to the applicant.

Approved applications are added to the waiting list and computers are allocated when they become available.

When a computer is ready, the referring contact is notified. Within the Greater Geelong area the computer needs to be collected from PCs for Kids by the referring contact or delegate or by the applicant or delegate (photo id required).

Laptops can be posted to organisations outside reasonable travel distance to Geelong. Laptops will not be posted direct to applicants. Desktops cannot be posted.

All information contained in this application is confidential and is for eligibility verification use by PCs for Kids only.

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